

News Paper Advertisement

THE CHANDIGARH STATE COOPERATIVE BANK LIMITED, CHANDIGARH SCO No. 1088-89, Sector 22-B, Chandigarh

The Chandigarh State Cooperative Bank Limited, Chandigarh, intends to engage young professionals as “Cooperative Interns” for CSCB Chandigarh.

Application form, eligibility criteria and detailed terms & conditions are available on the Bank’s website: <https://cscbapex.com/>

Managing Director

Advertisement Notice for engagement of ‘Cooperative Interns’ for the Chandigarh State Cooperative Bank Ltd., Chandigarh

The Chandigarh State Cooperative Bank Limited, Chandigarh (CSCB) intends to engage one professional namely “Cooperative Intern” with the following objective:

- (i) To deepen the Cooperative Movement till grassroots level.
- (ii) Enable the professional graduates to learn the context and practical working of cooperatives.
- (iii) To expand pool of experienced cooperative professionals. Interns will be responsible for solving day to day problems faced by Bank branches in computerization, preparation of business plans, projects, financing issues, various approvals etc.

Eligibility Criteria

A person with any of the following qualifications will be eligible for consideration:-

- MBA or equivalent in Marketing Management/Cooperative Management/Agri Business Management/Rural Development Management from a recognized University.

Essential Qualification:

- Proficiency in Computer

Age Limit

- Candidate should be minimum of 21 years of age and maximum of 30 years as on the last date fixed for receipt of application.

Tenure of Internship

- One year

Remuneration

- Consolidated remuneration for Rs.25000/- per month.

Number of Intern and Location

- The Chandigarh State Cooperative Bank Limited, Chandigarh One(1)

Leaves

- Interns may avail 10 days Casual Leave (CL) for the year and no other leaves will be granted. Leaves other than CL to be granted as "Leave without remuneration". Holidays may be available to the interns as applicable to the respective bank.

Roles and duties of Interns:

- The Intern will coordinate with all Bank branches and other primary cooperatives and provide necessary guidance for the implementation of initiatives taken by Ministry of Cooperation, Gol.
- Interns will be responsible for solving day to day problems faced by Bank branches in Computerization, preparation of business plans, projects, financing issues, various approvals, etc.
- He / She will prepare and share weekly status report of the implementation of initiatives taken by Ministry of Cooperation in coordination with DCCB/StCB.

Other Terms and Conditions

- The internship programme is neither an employment nor an assurance of an employment with the Bank or institutions associated with the Bank and no intern shall have any right or claim for an appointment with Banks by virtue of this internship programme.
- Internship is a fulltime programme and hence interns are required to observe working hours of the Banks. The internship may be discontinued any time without payment of any financial benefit if the performance of the intern is not found satisfactory or the intern is absent without authorization of the Bank. Without prejudice to the foregoing, Bank may terminate the services of the intern at any time without assigning any reasons.
- The interns shall be required to maintain confidentiality of all the documents/reports and/or any information received by him/her during the internship period, violation of which would entail legal consequences. The interns will not reveal to any person or organization any information relating to Bank, its business plan and policies which are not available in the public domain.
- The intern shall follow the rules and regulations of CSCB.
- The intern shall not reveal to any person/ organization confidential information pertaining to concerned Bank, its work and its policies.
- No intern shall interact with or represent the Bank to the media (print and/or electronic) including social media including face book/ twitter handles, etc. They will not post their work on social media without express permission from the competent authority.
- Interns will conduct themselves professionally in their relationship with the Bank and the public in general.

How to apply

- The interested candidates are requested to submit their application complete the prescribed format (Annexure-1) in all respect.
- The candidates are required to enclose self-attested copies of their certificates with the application in support of their age, eligibility, education qualification, experience along with their Aadhar Card and latest passport size coloured photograph.
- The duly filled application form (as per format) along with self-attested copies of all requisite documents can be submitted through registered post/speed post to

“The General Manager,

The Chandigarh State Cooperative Bank Ltd. Chandigarh SCO 1088-89, Sector 22-B, Chandigarh-160022”.

- The properly filled in application must reach the office on or before 5:00 P.M. on 05/10/2026.
- The applications received after due date will be summarily rejected.
- The Chandigarh State Cooperative Bank Limited, Chandigarh reserves the right to cancel or withdraw this advertisement at any time without assigning any reasons whatsoever.
- Shortlisted candidates will be called for interview & the same will be communicated later.

Annexure-1**The Chandigarh State Cooperative Bank Limited, Chandigarh****APPLICATION FORM****Affix Passport
Size
Photograph****POST COOPERATIVE INTERN**

Name of the Candidate (in Capital letters)	
Father's Name	
Date of Birth as on 05.10.2026	
Gender:	
Aadhar Number	
Email ID	
Mobile Number	
Permanent Address	
Correspondence Address	

Qualification: (Enclosed self-attested copies of all supporting documents)

Class/Degree	Subject Passed	Year of Passing	Name of School/College/Institution	% age of marks/Grade
Matric				
10+2				
Graduation				

Post-Graduation				
Proficiency in Computer				
Any other				

Previous Job Experience (including internship), if any:

Name of the Department/Company	Period of Service (Year – Months)	Job Title / Post	Job Profile

Declaration by candidate:

I declare that the information given by me / and or other statement made by me in support of my application for Cooperative Interns with The Chandigarh State Cooperative Bank Limited is true and correct in every detail. I am aware that in case of any misrepresentation, false statement, discrepancies found out by the Bank at a later date on any of the above declarations made by me, my candidature will be liable to be cancelled/revoked and or terminated, at any time, without assigning any reason thereof and I shall be bound by any such decision of the Bank. The same will amount to misconduct and render the applicant liable to disciplinary action including termination of internship.

Date: _____

(Signatures of Candidate)

Note: The candidates are required to enclose self-attested copies of their certificates with the application in support of their age, category, eligibility, education qualification, Job experience along with their Aadhar card and latest passport size coloured photograph.